Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	☐ Key Decision	⊠ Significant	Administrative
		Operational Decision	Decision
Approximate	☐ Below £500,000	☐ Below £25,000	☐ Below £25,000
value	£500,000 to £1,000,000	☐ £25,000 to £100,000	☐ £25,000 to £100,000
	☐ Over £1,000,000	∑ £100,000 to £500,000	
		☐ Over £500,000	
Director ¹	Martin Farrington, Director of City Development		
Contact person:	Rebecca Storey, Project C	Telephone number:	
	Growth Team		0113 3781005
Subject ² :	Council Housing Growth Programme - Property Acquisitions (Spen Walk)		
Decision	The Director of City Development: 1. Authorised the required expenditure to enable the programme to progress the property acquisition(s) detailed in Confidential Appendix A. These acquisitions will be funded from the Council Housing Growth Programme budget, via a combination of Housing Revenue Account (HRA) borrowing and Right to Buy receipts. 2. Note that Executive Board granted Authority to Spend for the programme on 24th July 2019. 3. Note that the Chief Officer Housing has approved these acquisitions, confirming they are suitable to be added back into council housing stock. A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) These properties are being acquired to add to council housing stock.		
details ³ :			
	Housing is one of the Best City priorities as set out in the Best Council Plan, and this programme will directly support the following priorities by delivering additional social housing stock:		
	 Housing of the right places 	nt quality, type, tenure and a	ffordability in the right
	Minimising homele	ssness through a greater fo	cus on prevention

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	The programme will also directly contribute to ensuring that "everyone in Leeds Live(s) in good quality, affordable homes, in clean and well cared for places" which is one of the target outcomes set out in the Best Council Plan. Brief details of any alternative options considered and rejected by the decision		
	maker at the time of making the decision N/A		
Affected wards:	Kirkstall		
Details of	Executive Member: Cllr Hayden		
consultation	The Executive Member for Communities was consulted on the Property		
undertaken ⁴ :	Acquisitions project on 7th September 2021 and is supportive of the		
	programme.		
	Ward Councillors: Relevant Members have been informed of the proposed		
	acquisitions by email. Others		
Implementation	Housing Management, Land & Property, Strategy & Investment, HL Property Management Team are all consulted prior to agreeing any property purchase. Officer accountable, and proposed timescales for implementation		
Implementation	Rebecca Storey, Project Officer will oversee the purchase of each property listed in confidential appendix A. At the point of legal completion, the property will be transferred to the HL Voids Service to undergo refurbishment works. Housing Management will then administer the letting of the property.		
	The Right of First Refusal regulations stipulate the timeframes for the completion of properties which fall within these regulations.		
	For other properties which do not fall within the Right of First Refusal regulations the Council will endeavour to progress the transaction as promptly as reasonably practicable.		
List of	Date Added to List:-		
Forthcoming	N/A		
Key Decisions ⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A		
	If Special Urgency Relevant Scrutiny Chair(s) approval		
	Signature N/A Date		
Publication of	If not published for 5 clear working days prior to decision being taken the		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report ⁶	reason why not possible: N/A			
	If published late relevant Executive member's approval			
	Signature N/A	Date		
Call In	Is the decision available ⁷ Yes	⊠ No		
	for call-in?			
	If exempt from call-in, the reason why call-in would the council or the public: N/A	prejudice the interests of		
Approval of	Authorised decision maker ⁸			
Decision	Martin Farrington, Director of City Development Delegated to and approved by Angela Barnicle			
	Signature	Date 19 October 2021		

 ⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only
 ⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.